

## **Day 3: Action Planning and Way Forward**

### **Morning Session:**

#### **Recap on day 2 and plan for day 3 (08:30 – 09:00)**

This session is a concise and structured review that marks the transition between the second and final day of the conference. It serves as an essential bridge, summarising the previous day's achievements and setting the agenda for the day ahead.

During this brief but crucial period, the facilitator or designated speaker will provide a comprehensive recap of Day 2's key discussions, insights, and outcomes. This recap ensures that all participants are aligned and have a shared understanding of the progress made, highlighting any significant developments or resolutions that emerged from the day's sessions. It also provides an opportunity to revisit any critical points or themes that may require further exploration or finalisation on Day 3.

Following the recap, the facilitator will outline the schedule for Day 3, emphasising any changes or special instructions. The agenda will detail the sessions planned, including any keynote speeches, panel discussions, or workshop activities. Special attention will be given to outlining the objectives for the day, particularly focusing on how these activities aim to consolidate the conference's overall goals.

This session not only ensures continuity and coherence across the conference days but also energises participants for the concluding sessions. By clearly setting out the expectations and activities for Day 3, it helps participants prepare mentally and logistically for the day ahead, ensuring they can contribute effectively and gain the maximum benefit from the final day of the conference.

#### **Group Work: Action Plan and Message Development (9:00 AM - 10:30 AM)**

This session, situated at the start of Day 3, is pivotal in transitioning from strategic discussions to concrete operational steps. It is designed to harness the collective insights and strategies discussed in the preceding days and channel them into actionable plans and effective communication strategies.

**Objective:**

The primary goal of this session is to ensure that the strategies developed during the conference are translated into specific, implementable actions. It also focuses on crafting compelling messages that can be used to communicate these actions to a broader audience, including stakeholders, the public, and potential partners.

**Structure:**

Participants divided into earlier developed smaller groups, focus-driven groups. Each group is tasked with:

- **Developing a Detailed Action Document:** Groups will outline step-by-step actions needed to implement the strategies they've developed. This includes setting timelines, identifying necessary resources, assigning responsibilities, and determining key performance indicators for monitoring progress.
- **Crafting Key Messages:** Alongside action plans, groups will develop key messages intended to communicate the importance and impact of their plans effectively. These messages should be tailored to various audiences to ensure they resonate well and drive engagement.

**Activities:**

- **Brainstorming:** Groups brainstorm to refine their strategies into specific actions and develop persuasive messages that align with their goals.
- **Collaboration:** Encourages collaboration both within and across groups to ensure coherence and to leverage diverse expertise.
- **Feedback Loops:** Groups present their draft action plans and messages to the plenary, receiving feedback that can be used to refine their outputs.

**Output:**

By the end of the session, each group should have a clear, detailed action plan ready for implementation and a set of key messages that can be used in communications campaigns. These outputs are crucial for the post-conference phase, where actual implementation and advocacy begin.

This session is critical as it ensures that the momentum gained during the conference is captured in tangible plans and compelling narratives that can be immediately activated and disseminated. It sets the stage for a strong finish to the conference and a robust start to the post-conference activities.

**Coffee Break (10:30 AM - 11:00 AM)****Plenary Report Back and Discussion (11:00 AM - 12:30 PM)**

This session functions as a critical integrative platform within the conference, where participants regroup in a plenary setting to share the outcomes from the earlier group work sessions. The primary goal of this session is to ensure that all conference attendees are informed about the diverse action plans and messaging strategies developed across different focus groups, and to facilitate a comprehensive discussion that may lead to further refinement and consensus.

**Structure:**

- **Presentation of Group Outcomes:** Each group, having developed their specific action plans and key messages during the previous session, presents their results to the full

assembly. This is structured to allow each group an equal opportunity to outline their strategies, proposed actions, and communication plans in detail.

- **Open Discussion and Feedback:** Following each presentation, there is an open floor for discussion. This allows participants from other groups and delegates who observed the group sessions to ask questions, suggest modifications, or provide additional insights that might strengthen the proposed plans or messages.
- **Integration of Ideas:** This phase aims to integrate suggestions and feedback from the broader participant base, ensuring that the action plans and messages are robust, inclusive, and have the collective endorsement of the conference attendees.

### **Objectives:**

- **Transparency and Inclusivity:** To maintain transparency about the work done in smaller groups and ensure that all participants feel included in the decision-making process, fostering a sense of collective ownership and responsibility for the outcomes of the conference.
- **Enhancing Plans Through Collective Wisdom:** To leverage the collective expertise and perspectives of all attendees to enhance the action plans and messages, ensuring they are comprehensive and effectively address the identified challenges.
- **Finalising Outputs:** To finalise the conference outputs in a way that they are ready for dissemination and implementation, ensuring that the momentum generated during the conference is not lost.

### **Output:**

By the end of this session, there should be a set of refined and agreed-upon action plans and communication strategies ready for distribution and execution. This collective approval not only enhances the legitimacy of the plans but also ensures broader support and commitment from all stakeholders involved.

This Plenary Report Back and Discussion session is pivotal in harnessing the collective intelligence of the convening, ensuring that the final outcomes are not only a product of collaborative effort but are also enriched by the diverse viewpoints and expertise of all participants. It sets the stage for the effective implementation of strategies post-convening, aimed at combating cervical cancer and enhancing HPV vaccine uptake across communities.

### **Examen (12:30 – 1:00PM) – Fr Charlie Chilufya, S.J**

The Examen session, scheduled for the final day of the conference, is a reflective practice adapted from Ignatian spirituality, designed to encourage participants to introspect on the experiences and learnings of the conference. This session offers a moment for contemplation, helping attendees to internally review the discussions, decisions, and personal contributions made throughout the event.

### **Structure:**

- **Guided Reflection:** The session is led by a facilitator who guides participants through a structured reflection process. This typically involves prompting attendees to think about moments that stood out for them, insights they gained, and how these can be integrated into their personal and professional lives.
- **Silent Contemplation:** Participants are given a few minutes of silence to personally contemplate their experiences during the conference. This quiet time allows individuals to process the information and emotions stirred up by the intensive discussions and interactions of the past days.

- **Sharing Insights:** Optionally, after the silent contemplation, participants might be invited to share their reflections with the group. This sharing can enhance the collective understanding and appreciation of diverse perspectives and takeaways.
- **Closing Thoughts:** The facilitator offers closing thoughts to wrap up the session, often highlighting the spiritual dimensions of the work done and underscoring the communal commitment to the goals set during the conference.

### **Objectives:**

- **Personal Integration:** To provide a space for participants to personally integrate the knowledge and experiences they have gained, aligning them with their own values and missions.
- **Emotional Processing:** To allow space for processing the emotional content of the conference, which might include feelings of hope, urgency, or commitment stirred by the discussions on public health and community welfare.
- **Reaffirming Commitment:** To reinforce participants' commitment to the action plans and strategies developed during the conference, ensuring these are carried forward with a sense of personal and collective purpose.

### **Output:**

The Examen is intended to produce an internalised understanding and commitment among participants. It helps ensure that the ideas and strategies endorsed during the conference resonate on a deeper level, promoting sustained motivation and engagement in the follow-up actions.

By concluding the conference with an Examen, the organisers foster a reflective close to the intensive activities, helping solidify and deepen the impact of the conference on its attendees, which in turn, enhances the likelihood of successful implementation of the discussed strategies.

### **Lunch Break (1:00 PM - 2:30 PM)**

### **Afternoon Session**

#### **Media Engagement Cocktail and Closing (2:30 – 4:00PM)**

- Presentation of the Convening Message
- Presentation of the Action Document
- Commitment to Action
- Signing of a collective action framework by all participants

The final session of the convening, **Media Engagement and Closing**, is designed to encapsulate and communicate the achievements of the convening to the wider public while reinforcing the commitments made by participants. This session serves as a formal closure and a platform to publicly declare the collective intentions and strategies that emerged during the convening.

**The media engagement** component of the conference is designed to amplify the impact and reach of the discussions and outcomes from our gathering. By engaging with various media outlets, we aim to raise public awareness about the importance of cervical cancer prevention and HPV vaccination, particularly within African communities. This session will involve presentations of the convening press statement, key messages and action plans developed during the conference, followed by interactions with the press to ensure that these critical health messages are communicated effectively to a broader audience. The involvement of the media

is crucial in creating a ripple effect that extends beyond the confines of the conference, influencing public opinion and policy, and motivating community-level changes. This strategic dissemination of information through trusted media partners is intended to foster a more informed public, drive community engagement, and ultimately support the overarching goal of reducing the burden of cervical cancer across the continent.

**Structure:**

- **Presentation of the Convening Message:** This segment involves a succinct presentation of the core messages and themes that have been emphasized throughout the conference. It is aimed at summarizing the central narrative that the convening sought to communicate, highlighting the urgency of action and the collaborative spirit that defined the discussions.
  
- **Presentation of the Action Document:** A detailed presentation of the Action Document, which outlines the specific strategies and commitments agreed upon during the conference. This document is critical as it encapsulates the practical steps that will be taken moving forward, including timelines, responsible parties, and expected outcomes.
  
- **Commitment to Action:** This part of the session involves a formal declaration or commitment from all participants to undertake the actions specified in the Action Document. It serves to solidify the intentions of the participants and ensure a shared understanding and agreement on the next steps.
  
- **Signing of a Collective Action Framework:** In a ceremonial culmination to the convening, all participants are invited to sign a collective action framework. This symbolic act serves as a testament to the unity and shared commitment among all stakeholders. It not only reinforces the collaborative ethos of the conference but also holds participants accountable to the commitments made.

**Objectives:**

- **Public Communication:** To effectively communicate the outcomes of the conference to the broader public and stakeholders who were not present, leveraging media presence to amplify the message.
- **Stakeholder Engagement:** To engage and commit stakeholders at all levels by having them publicly endorse the agreed-upon actions, thereby enhancing the legitimacy and impact of the conference outcomes.
- **Accountability and Transparency:** To establish a clear and transparent framework that outlines the responsibilities and expectations from each participant or entity, ensuring that the commitments are traceable and measurable.

**Output:**

The output of this session includes a Convening Press Statement and a comprehensive Action Document that is publicly endorsed by all participants and a collective action framework that is formally signed. This not only serves as a reference for post-convening follow-ups but also as a public document that can be referred to by external bodies, partners, and communities to hold the participants accountable. Additionally, the media engagement ensures that the

conference's messages and outcomes reach a wider audience, promoting public awareness and support for the initiatives discussed.

By ending the conference with this structured media engagement and formal closing, the organizers ensure that the momentum built during the event is captured and channeled into effective public actions and sustained collaborative efforts.

**Closing:**

- Concluding Remarks and Farewell

**Coffee Break**

**Special Convening Dinner and Cultural Event (07:00 – 08:30PM)**

- Cultural Event Showcasing local arts and discussions on cultural and music integration in health advocacy

**I came that they may have life and have it to the full  
Ad Majorem Dei Gloriam!**